

Mini-Grants for Teachers

APPLICATION

PLEASE PROVIDE CONCISE AND ACCURATE CONTACT INFORMATION. APPLICATION AND DOCUMENTS SUBMITTED MUST BE TYPED. AWARDEES WILL BE NOTIFIED VIA EMAIL. CHECKS WILL BE MAILED TO THE SCHOOL ADDRESS PROVIDED.

School Information

School Name: _____ Phone: _____
Mailing Address: _____ City, Zip: _____
Principal Name: _____ Principal's Email: _____

Teacher Information

Teacher Name: _____ Position/Grade Level: _____
Primary Phone #: _____ Teacher's Email: _____
Secondary Phone #: _____

Project Information

Project Title: _____ Project Start Date: _____
of Students: _____ Project End Date: _____
Total Project Budget: \$ _____ Amount Requested: \$ _____

Application Checklist

Completed Application

Applications will be made available online by May 1st at www.ruiz4kids.org. No hand-written applications will be accepted.

Brief Project Description

At least one (1) page typed description that will address the need of the project, how the project will be administered, timeline of the project and justification for funds requested

Expected Project Impact

What is the goal of the project?
How will it impact the students and/or the school?
Do you intend for the project to be continued?

Budget

Cost of materials (quote) If the necessary funds to complete the project exceed the allotted grant amount, please provide proper documentation on where the additional funds will be sourced from.

DEADLINE—*June 15th* of every calendar year

Additional Information

Have you completed certification and/or training required by your district for technology and equipment related to this project?

YES NO

Is this a collaborative project/will other teachers & classrooms be involved?

YES NO

Is this project sustainable? Will this project continue beyond the grant period?

YES NO

Have you applied for a grant for this project through other sources?

YES NO

Have you previously received funding from this program?

YES NO

If so, when?